

HAZARD	WHO IS AT RISK	CONTROLS IN PLACE
Infection and spreading of Coronavirus	People within the school and their contacts	<p>All government directives and guidance will be implemented and communicated to all relevant parties.</p> <p>There will be regular monitoring for new or changing instructions and advice which are to be implemented.</p>
Contact with someone suffering from coronavirus	<ul style="list-style-type: none"> • Staff • Pupils • Parents 	<p>Everyone will be told not to attend CentreStage TSMK if they or anyone they live with is experiencing coronavirus symptoms, and instead follow official self-isolation guidance. Regular reminders will be given about this.</p> <p>Anyone self-isolating with symptoms will be encouraged to access testing.</p> <p>If a symptomatic person comes into the school, they will be sent home immediately or isolated in a location communicated to all staff until they can be picked up if their parent is not waiting.</p> <p>999 will be called if they are seriously ill or injured or their life is at risk.</p> <p>The Hazeley site team will be informed immediately so a deep clean can take place in any area that person has been.</p> <p>If a pupil or a staff member working with pupils tests positive for coronavirus, the rest of their student group will be sent home and advised to self-isolate for 14 days (as will any staff member who looked after them whilst they were symptomatic).</p> <p>Track & Trace: Up to date records will be kept of all pupils attending</p>
Contact with coronavirus when getting to and from CentreStage TSMK		<p>Parents will be told the following through email and messages:</p> <p>To minimise adult-to-adult contact:</p> <ul style="list-style-type: none"> • Parent/carers WILL NOT be allowed to enter the school building and, if they drive, will be asked to remain in their cars or in the car park area at drop-off and collection. The only exceptions to this will be parents with children in our Junior School and the youngest Senior School classes (Senior 1 & Senior 4) and new children trialling in the Junior School (see below). Junior School parents will be asked to line up in a socially distanced manner outside the fire escape door of Room E8 where members of staff will be in attendance so their child can be dropped off and picked up at the appointed time. Similarly, Senior 1 and Senior 4 parents will be asked to wait outside the fire exit to the Gym Hall for drop-off and collection. • Parents will be told not to gather at entrance gates or doors apart from in the above circumstances and then only in a socially distanced manner.

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	<ul style="list-style-type: none"> • Staff • Pupils 	<ul style="list-style-type: none"> • Parents of new children for the Junior School will be allowed to enter the building wearing a face mask on the day of their child's trial class to help settle their child. After an initial period, they will be asked to wait in their car until the lesson finishes when they will collect their child from the fire escape leading out to the car park from G Corridor in the usual way. <p>Anyone wearing non-disposable face coverings when arriving at CentreStage TSMK will be expected to bring a plastic bag to keep these in during the session. Face visors for singing must be similarly treated when not in use</p>
Spreading infection due to touch, sneezing and coughing		<p>Handwashing and sanitising facilities will be provided. In addition to what is available throughout the school building Centrestage TSMK will provide hand sanitisers in every room that we use</p> <p>Whilst at CentreStage everyone will:</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands. • Clean their hands upon arrival, at the start of each class, before and after eating, and after sneezing or coughing. • Be encouraged not to touch their mouth, eyes and nose. This message is included in the parental information and will be repeated at the start of each session by the member of staff. • Use a tissue or elbow to cough or sneeze and use bins for tissue waste. <p>Supplies of hand sanitiser will be topped up regularly and monitored to make sure they're not close to running out.</p>
Spreading infection due to excessive contact and mixing between pupils and staff in classrooms and around the school		<p>Pupils will be kept in class bubbles for teaching and break times to reduce movement around the school.</p> <p>Class bubbles will be kept separate within the building at all times, including break time.</p> <p>Class bubbles already have staggered timetables for drop off and pick up times, these will be adjusted further to allow for class changeovers.</p> <p>Students will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</p> <p>One-way circulation will be used wherever possible to keep bubbles apart.</p>

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		<p>Toilet use will be managed and only one student allowed in at a time.</p> <p>Singing classes will observe all existing government guidelines on group singing. All pupils will be 2m socially distanced from each other at all times. No more than 12 will be allowed to sing at one time (this is below the government guideline of 15). As an additional precaution over and above government guidelines, all students 9 years or over will wear face visors. These will be kept in a sealed plastic bag when not in use before and after the lesson.</p> <p>Acting and Dance classes will also be conducted in a socially distanced way, avoiding any close contact between pupils.</p>
Spreading infection due to the school environment		<p>All rooms will be well ventilated at all times to reduce the effect of aerosol transmission and doors will be left propped open to avoid transmission on door handles, where fire safety and safeguarding won't be compromised.</p> <p>Bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>The school will ensure that toilets are cleaned twice per day and each group using the school facilities will be assigned a particular area of the school and toilets to ensure that no two hirers are sharing the same space.</p>
Individuals vulnerable to serious infection coming into school		<p>For staff with concerns about coming into the school environment, there will be a risk assessment/discussion to identify the most reasonable approach for the individual taking into account government guidance. Similarly, with pupils, government instructions and guidance will be applied to any decisions.</p> <p>Staff will be allowed to wear any PPE equipment they wish to help them to feel secure whilst executing their duties.</p> <p>Non-essential visitors will not be allowed to enter the building at any time.</p>